



LEADERSHIP

EMPLOYMENT OPPORTUNITY:

DIRECTOR OF EDUCATION

Classification/Level: Senior Management - Education

Salary Range: \$78,000 - \$135,200 (Depending on Education and Experience)

+ *Pension and Group Benefits*

Employment Status: Full-Time Regular

POSITION SUMMARY:

The Director of Education must be a visionary who is a well-respected educational leader with a proven track record. They must be results-oriented, and can strategically foster growth, development, and opportunities for band membership and members of the M'Chigeeng educational system. They must build strong relationships to develop a 'system'; and will work in collaboration with Chief & Council, the Education Staff, the M'Chigeeng community, external affiliates, and government officials. This position requires an education professional who has worked with First Nations and is aware of First Nations issues. The Director of Education will be responsible for the total organization, management, and administration of the M'Chigeeng educational system.

AREAS OF RESPONSIBILITY:

Reporting to the Enaagdenjged, areas of responsibility will include:

❖ System Leadership and Planning

- Demonstrates positive and proactive system leadership.
- Organizes/facilitates a review of the education system's mission and vision and values, inclusive of education department and community consultation.

❖ Educational Leadership

- Provides advice, leadership and recommendations not limited to the Enaagdenjged, Committees and Chief and Council to on all educational matters.
- Demonstrates a positive relationship with all staff, band membership and external partners.

❖ Student Achievement & Well-Being

- Takes the necessary steps to provide a safe, caring learning environment.
- Provides advice and leadership in setting goals for student achievement and well-being, and in promoting the vision of inspiring success for all students in collaboration with the Daycare Supervisor, Lakeview School Principal, High School Navigator and Post-Secondary Navigator.
- Ensures that all M'Chigeeng students have the opportunity to meet the standards of education set out in the Strategic Plan ("System Growth Plan").

❖ Fiscal Responsibility

- Works in conjunction with the Enaagdenjged, Finance Manager, Education Finance Clerk to ensure that the fiscal management of the educational system is in accordance with the funding model, and other applicable legislation.

❖ Personnel Management

- Immediate Supervisor of Lakeview School Principal, Daycare Supervisor, High School Navigator, Post-Secondary Navigator, Office Manager, Education Administrative Assistant and Education Finance Clerk.
- Ensures effective processes are in place of the supervision, and performance reviews of all staff.

❖ **Communications & Community Relations**

- Establishes effective communication strategies.
- Coordinates regular Education Advisory Group meetings and prepares agendas with the Enaagdenjged.
- Keeps the school and larger MFN community informed of key monitoring reports, student and staff achievements, education events etc.

❖ **Personal Professional Development**

- Participates in ongoing professional development.
- Keeps abreast of current trends in education, i.e. First Nations education, changes in legislation, curriculum, etc., and informs the Enaagdenjged, Education Advisory Group and Chief & Council (if requested to do so by the Enaagdenjged).

QUALIFICATIONS & REQUIREMENTS:

- Master's Degree in Education.
- Principal 1 and 2 would be an asset.
- A minimum of five (5) years' related work experience, which includes leading First Nation services, program and/or policy development, and/or education and community development.
- Proven successful educational leadership experience (either at the school level or central administration).
- Excellent planning, administrative, organizational, project management and budget management skills.
- Ability to plan strategically, initiate action and achieve desired outcomes for multiple initiatives in both political as well as culturally sensitive environments.
- Ability to communicate sensitive and complex information to a wide variety of audiences.
- Knowledge of current key issues in First Nations education.

OTHER:

- Have excellent interpersonal and communication skills – be a visible, inclusive, and collaborative leader with a demonstrated track record of success, building effective relationships and partnerships at all levels of the organization, as well as with key education, community, provincial and federal partners.
- Be courageous, results-oriented, have integrity and energy to champion student success and contribute to building an equitable and inclusive community together.
- Strong interest in the education of First Nation children, youth and learners coupled with a sincere concern for their well-being.
- Strong knowledge of internal and external challenges (First Nation issues, government changes, labour market, education trends, funding changes, etc.).
- Must have knowledge and/or experience with the culture, history, and customs of the Anishinabek.
- Fluency of the Ojibwe language is a strong asset or must have a willingness to learn.
- CRC/VSS requirement must be thirty (30) days current, original or certified copy.

Closing Date: April 21st, 2023, at 12:00 p.m.

If you are interested in this opportunity, applicants must submit cover letter, resume, with three current professional reference contacts (2 work related and 1 character reference) and copies of educational qualifications to:

DIRECTOR OF EDUCATION

c/o Human Resources

M'Chigeeng First Nation, P.O. Box 333

M'CHIGEENG, ON P0P 1G0

Fax 705-377-4980 or email to: employment@mchigeeng.ca

For a detailed job description, please email: andream@mchigeeng.ca

Miigwetch to all interested applicants, however only those selected for an interview will be contacted.